

Dear Young Person/Parent/Guardian/Worker,

The following is a summary what will be happening on program each day, what the participant need to bring and what is provided. It also provides a summary of the available lunch options.

**REBECCA ROOSA**  
**YOUTH DEVELOPMENT OFFICER**  
**YOUTH SERVICES**

**Office Number: 9742 8155 (Mon-Fri, 9am-6pm, excluding Public Holidays)**  
**Program Mobile: 0411 029 917 (After Hours & Emergencies)**

	DATE	ACTIVITY	INFORMATION
<b>W E E K  1</b>	<b>Monday 21<sup>ST</sup> SEPTEMBER 10.00 – 3:00</b>	<b>LASER TAG &amp; TEN PIN BOWLING</b>	<ul style="list-style-type: none"> <li>➤ We will be playing 2 games of ten pin bowling followed by a game of laser tag.</li> <li>➤ Bring own lunch/drink or spending money- we will be stopping at Mc Donald's.</li> </ul>
	<b>Tuesday 22<sup>ND</sup> SEPTEMBER 10.00 - 4.00</b>	<b>YRC- YOUTH ARTZ</b>	<ul style="list-style-type: none"> <li>➤ Lunch provided (pizza &amp; a can of drink)</li> <li>➤ BYO snacks (none provided)</li> <li>➤ Please dress in accordance with the weather, as we will be outside for some activities.</li> </ul>
	<b>Wednesday 23<sup>RD</sup> SEPTEMBER 10.00 – 4:30</b>	<b>ROYAL MELBOURNE SHOW</b>	<ul style="list-style-type: none"> <li>➤ Entry to show provided</li> <li>➤ Dress appropriately (according to weather on the day)</li> <li>➤ Bring own lunch/drink or spending money (food court available)</li> </ul>
	<b>Thursday 24<sup>TH</sup> SEPTEMBER 10.00- 3.00</b>	<b>MUSEUM &amp; IMAX</b>	<ul style="list-style-type: none"> <li>➤ Bring own lunch/drink or spending money (Food Court Available)</li> <li>➤ A movie @ IMAX. Everybody to attend the movie booked.</li> <li>➤ Free time at the museum</li> </ul>
	<b>Friday 25<sup>TH</sup> SEPTEMBER 10.00- 4.00</b>	<b>YRC- GRAND FINAL FEVER</b>	<ul style="list-style-type: none"> <li>➤ LUNCH PROVIDED (meat pie, hot chips &amp; a can of drink)</li> <li>➤ BYO snacks (none provided)</li> <li>➤ Wear your favourite footy colours to win a prize</li> </ul>
<b>W E E K  2</b>	<b>Monday 28<sup>TH</sup> SEPTEMBER 10.00- 4.30</b>	<b>LUNA PARK</b>	<ul style="list-style-type: none"> <li>➤ Bring own lunch/drink or spending money (opportunity to visit McDonald's available)</li> <li>➤ Appropriate footwear (closed toe shoes/runners) &amp; Clothing</li> <li>➤ Dress appropriately (according to weather on the day)</li> <li>➤ Any other necessary and appropriate items</li> </ul>
	<b>Tuesday 29<sup>TH</sup> SEPTEMBER 10.00- 4.00</b>	<b>YRC- MASTER CHEF DAY</b>	<ul style="list-style-type: none"> <li>➤ LUNCH PROVIDED (Pasta with a selection of sauces made by you.)</li> <li>➤ BYO snacks (none provided)</li> <li>➤ Come to win awesome prizes</li> </ul>
	<b>Wednesday 30<sup>TH</sup> SEPTEMBER 9.30 – 4.30</b>	<b>SOVEREIGN HILL</b>	<ul style="list-style-type: none"> <li>➤ Bring own lunch/drink or spending money (opportunity to buy lunch available)</li> <li>➤ Appropriate footwear (closed toe shoes/runners) &amp; Clothing</li> <li>➤ Dress appropriately (according to weather on the day)</li> <li>➤ Any other necessary and appropriate items</li> </ul>
	<b>Thursday 1<sup>ST</sup> OCTOBER 10.00- 4.00</b>	<b>MOVIES</b>	<ul style="list-style-type: none"> <li>➤ Bring own lunch/drink or spending money (Food court available)</li> <li>➤ Any other necessary and appropriate items</li> </ul>
	<b>Friday 2<sup>ND</sup> OCTOBER 10.00- 4.00</b>	<b>YRC- JAPANESE DAY</b>	<ul style="list-style-type: none"> <li>➤ LUNCH PROVIDED (Japanese inspired food)</li> <li>➤ BYO snacks (none provided)</li> </ul>



## **IMPORTANT General Program Information**

### **General**

- Wyndham City Council- Youth Services reserves the right to make changes to the Holiday Action program without notice.
- Pick Up and Drop off points are at the Youth Resource Centre, 86 Derrimut Rd, Hoppers Crossing.
- Young People must stay with the program at all times. Young people cannot be dropped off or picked up from the venues. This is due to staffing ratios and safety issues.
- Participants are responsible for their own belongings. Participants are advised not to bring valuables. Wyndham City council and its staff will not be held responsible for the loss of property or the loss of, or misuse of spending money.

### **Time**

- Please take note of the times above as they do vary depending on the travel time and distance.
- Participants need to arrive and leave the program at the set times.
- Parents/guardians can be charged \$5 for every five minutes that your young person is at the program before the starting time or after the finishing time. This contributes to the paying of overtime wages to staff for supervision.

### **Food**

- Participants should bring their own lunches and snacks or money if facilities exist to purchase food, this will be indicated in the additional information sheet given upon enrolment, unless provided or otherwise stated in the program.
- Any food provided by Youth Services is to be shared equally amongst the group

### **Behaviour**

#### **Participant Behaviour Expectations**

- Treat the program leaders with respect, respect others on the program and to respect the venue and the venues rules
- To make sure everybody feels welcome, comfortable and safe
- Not to touch other people's property
- Young people are to sign themselves 'in' on arrival and 'out' on leaving the program
- Council Programs do not allow young people to smoke and prohibit the use of alcohol and drugs

Youth Services operates under a "Three warnings and you're out" Behaviour Management system.

**1<sup>st</sup> Written Warning**- reminder about behaviour expectations

**2<sup>nd</sup> Written Warning**- time out for five (5) minutes from the activity and other young people to think about behaviour expectations followed by a discussion of expectations with key staff member.

**3<sup>rd</sup> Written Warning**: Appropriate disciplinary action will be taken. The young person will be informed of action to be taken and individual's parents may be notified and the outcome may result in expulsion from the program

However if the behaviour is totally unacceptable staff may ask young person to leave the program at any time. If staff deems any persons behaviour unacceptable, staff will contact parent/s/guardian to arrange for the young person to be transported home (as well as any associated cost).

### **Shuttle Buses**

- Youth Services operates a Shuttle Bus service around the City of Wyndham to pick up and drop off participants on the Holiday Action program. There are designated pick up spots and there is a small cost each way. More information is available upon request. Please contact Youth Services on 9742 8155.